

This form serves as a guide for collecting the type of information you will need to get from a remitter for international wire transfers.

Remitter Information – Member Information

*Required information

Remitter Name: _____ Account Number*: _____
 Street Address*: _____
 City*: _____ State*: _____ Zip*: _____
 Email: _____ Phone: _____

Beneficiary Full Name Information

*Required information

Beneficiary Name: _____ Account Number or IBAN**: _____
 Address 1*: _____
 Address 2: _____
 City*: _____ Country*: _____
 Email: _____ Phone: _____

** See Country Requirements Guide if an IBAN number is required.

Reference Information (Detailed)

Purpose of transaction***: _____

*** A detailed description of the purpose of payment is required.

Beneficiary Bank Information:

(Select at least one)

Bank Identifier number (SWIFT): _____
AND Beneficiary Bank Name*: _____
 Address*: _____
 City*: _____ Country*: _____

*Bank identifier AND name is required.

Currency Type and Amount

(Select one)

Foreign currency wire: _____ U.S. dollar wire
 Amount: _____ **OR** Amount: _____
 Currency (if known): _____

Foreign currency wires – wires converted to foreign currency prior to sending and destined for direct credit in a foreign currency account at a foreign financial institution.

U.S. dollar wires – wires sent in U.S. funds and destined for a U.S. currency account at a foreign financial institution.

Note: It is beneficial to send a foreign currency wire if the primary currency of the destination account is denominated in a foreign currency. Benefits include better conversion rates, lower service fees, record of exact amount wired and faster processing.

Printed member name: _____

Member signature: _____ Date: _____